

**COATESVILLE AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING MINUTES
9/10 CENTER AUDITORIUM
DECEMBER 3, 2013**

(To follow immediately after the Reorganization Meeting)

OPENING ACTIVITIES

1. CALL TO ORDER AT 6:45 P.M.

2. READING OF MISSION STATEMENT

THE MISSION OF THE COATESVILLE AREA SCHOOL DISTRICT, A LEARNING COMMUNITY RICH IN DIVERSITY AND COMMITTED TO EXCELLENCE, IS TO EDUCATE ALL STUDENTS BY PROVIDING RIGOROUS EDUCATIONAL OPPORTUNITIES TO BECOME RESPONSIBLE, PRODUCTIVE, LIFE-LONG LEARNERS IN A GLOBAL SOCIETY.

3. ADVISEMENT

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

4. ROLL CALL

Board of School Directors

Diane M. Brownfield - present
J. Neil Campbell - present
Stuart C. Deets - present
James L. Fox - present
Paul L. Johnson - absent
Laurie C. Knecht - present
Kimberly M. Mammel - present
Richard M. Ritter - present
Deborah L. Thompson - present

Student Representatives

Paul Draper, Senior Class Representative - present
Kathleen Stefanski, Junior Class Representative - absent

Administration

Dr. Leonard D. Fitts, Interim Superintendent of Schools - present
Abdallah Hawa, Director of Technology - present
Ronald G. Kabonick, Director of Business Administration | School Board Secretary - present
Dave Krakower, Director of High School & Curriculum Instruction | Special Education (6-12) - present
Jason Palaia, Director of Elementary Education (3-5) | Special Education (K-5) - present
Dr. Teresa Powell, Director of Middle School Education & Curriculum Instruction - present
John Reid, Director of Pupil Services/Data & Assessment - present
Dr. Angelo Romaniello, Jr., Assistant Superintendent - present
Erika Zeigler, Director of Human Resources - absent

Solicitor

James E. Ellison, Esquire - present

5. **MOMENT OF SILENCE AND SALUTE TO THE FLAG**

ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA

Deletions:

- 2. I. Employment Contract for the Director of Human Resources
- 2. J. Employment Contract for the Director of Business Administration

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approves the minutes for the October 22, 2013 School Board meeting subject to any addition, deletions, modifications or clarifications. (*Enclosure*)

Approval of Minutes 10-22-13 Approved Vote: 5-0-3 Abstained: Mammel, Thompson & Deets
--

Motion: Diane Brownfield Second: Jim Fox Vote: 5-0-3

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approves the minutes for the November 12, 2013 Special School Board meeting subject to any addition, deletions, modifications or clarifications. (*Enclosure*)

Approval of Minutes 11-12-13 Approved Vote: 5-0-3 Abstained: Mammel, Thompson & Deets
--

Motion: Jim Fox Second: Diane Brownfield Vote: 5-0-3

PUBLIC COMMENT ON AGENDA ITEMS

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

Anyone interested in reviewing the public's comments may contact the Board Secretary to request access to the digital recording. Public comments were made by the following:

- 1) Greg Wynn
- 2) Lisa Gualtieri

EXECUTIVE SESSION

An Executive Session was held on November 4, 2013 from 5:30 to 7:30 p.m. for legal and real estate matters.

An Executive Session was held on November 12, 2013 from 5:00 to 6:00 p.m. for legal and personnel matters.

An Executive Session was held on November 16, 2013 from 10:00 to 11:00 a.m. for legal and personnel matters.

An Executive Session was held on November 20, 2013 from 6:00 to 7:00 p.m. for legal and personnel matters.

SUPERINTENDENT’S REPORT

The superintendent’s report was provided by Dr. Leonard Fitts.

IMPORTANT DATES

Date	Time	Meetings	Place
Dec.23 rd – Jan. 3, 2014	~	Winter Break	Schools Closed
January 20, 2014	~	Martin Luther King Day	Schools & Offices Closed

BOARD PRESIDENT’S REPORT

SPECIAL REPORTS

STUDENT REPRESENTATIVE’S REPORT

The student representative’s report was provided by Mr. Paul Draper.

MOTION ITEMS FOR APPROVAL

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

1. CONSENT AGENDA (School Board President)

RECOMMENDED MOTION: That the Board of School Directors approves the consent agenda items:

Items to be removed from Consent Agenda:

- 2. G. Resolution Agreement
- 2. K. Chester County School Authority Representative
- 2. M. 2. b. 1) HR – New Appointments - Non-Certified: Brandon Rhone
- 2. M. 3. a. 1) HR – Creation of New Position – CATA: Sheri Lynn Priddy
- 2. M. 5. a. 1) HR – Change of Status – Federation: Michael Panik & Ryan West

Consent Agenda Approved Vote: 8-0-0

Motion: Neil Campbell Second: Diane Brownfield Vote: 8-0-0

2. **FINANCE COMMITTEE** (*Rick Ritter, Chair*)

A. **Schedule of Bills Payable**

RECOMMENDED MOTION: That the Board of School Directors approves the Schedule of Bills Payable as submitted for the month ending October 31, 2013.

Fund	Paid
General Fund – 10	\$ 4,270,346.70
Capital Projects Fund 32 / 2007 GOB	0.00
Capital Projects Fund 33 / 2009A GOB	717.83
Capital Projects Fund 34 / 2010 GOB	411,449.18
New Capital Reserve Fund 38	0.00
Food Service – 51	133,452.75
Trust Fund – 71	0.00
Student Activities Fund – 81	18,824.69
Agency Fund – 89	11,213.40
TOTAL	\$ 4,846,004.55

B. **Treasurer’s Report**

RECOMMENDED MOTION: That the Board of School Directors approves the Treasurer’s Report as submitted for the month ending October 31, 2013.

C. **Schedule of Investments**

RECOMMENDED MOTION: That the Board of School Directors approves the Schedule of Investments as submitted for the month ending October 31, 2013.

D. **E-Rate Contract**

RECOMMENDED MOTION: That the Board of School Directors approves the E-Rate contract with Julie Tritt-Schell to consult with the District for the Funding Year 2014 for E-Rate expenditures from 7/1/2013 to 6/30/2014 at a fee of \$8,500.

E. **Building Allocations for 2014-2015**

RECOMMENDED MOTION: That the Board of School Directors approves the Building Allocations for 2014-2015.

F. **Special Labor Counsel – Law Office of Sharon D. Alexander**

RECOMMENDED MOTION: That the Board of School Directors approves the engagement of the Law Office of Sharon D. Alexander as Special Labor counsel at an hourly rate not to exceed \$225.00 per hour.

G. **Resolution Agreement**

RECOMMENDED MOTION: That the Board of School Directors approves the Resolution Agreement.

Motion: Neil Campbell Second: Rick Ritter Vote: 4-4-0

Resolution Agreement Failed Vote: 4-4-0 Opposed: Thompson, Mammel, Deets & Brownfield
--

- 2) Powell, Dale, Substitute Custodian for the Coatesville Area School District. Letter Dated: 11/4/13. Reason: Personal. Effective: 11/4/13.

c. EXTRA DUTY

- 1) Burns, Jamie, 8th Grade Girls' Basketball Coach for the Scott Middle School. Letter Dated: 10/24/13. Reason: Personal. Effective: 10/24/13.
- 2) Rawls, Lynn, 7th Grade Girls' Basketball Coach for the North Brandywine Middle School. Letter Dated: 11/13/13. Reason: change of position. Effective: 11/13/13.

2. **New Appointments - Regular and Extra Duty**

RECOMMENDED MOTION: That the Board of School Directors approves the following New Appointments - Regular and Extra Duty:

a. NON-CERTIFIED

- 1) Rhone, Brandon, School Police Officer for the Coatesville Area School District. Posted: 10/9/13 (McKeown). Salary: \$25.00/hr. Effective: 12/4/13. SP4: Approved.

Rhone, Brandon
Approved
Vote: 8-0-0

Motion: Neil Campbell Second: Laurie Knecht Vote: 8-0-0

- 2) Rode, David, Interim Athletic Director for the Coatesville Area Senior High School Campus. Salary: \$300.00/day. Effective: 12/4/13. SP4: Pending.

b. CATA

- 1) Hines, B. Delores, LTS 1st Grade Teacher for the Reeceville Elementary School. Posted: 8/12/13 (Baxter). Salary: \$47,600.00 (prorated). Temporary Substitute Contract. Degree: BS – Liberal Studies, West Chester University. MS Ed. – Instructional Leadership, Neumann University. Certification: Elementary Education and Special Education, K-12. Years of Exp.: 2. Effective: Extension, 1/23/14 – 3/7/14. SP4: Approved.

c. CATSS

- 1) Baynard, Robert, 2.0 Hour Cafeteria/Playground Aide for the Reeceville Elementary School. Posted: 8/26/13 (Sweigart). Salary: \$9.50/hr. Effective: 11/22/13. SP4: Staff.
- 2) Boggs, Marquis, 6.5 Hour Special Education One-on-One Aide for the North Brandywine Middle School. Posted: 9/3/13 (Brown). Salary: \$12.50/hr. Effective: 11/22/13. SP4: Approved.
- 3) Crampton, Danielle Rashae, 6.5 Hour Special Education One-on-One Aide for the Scott Middle School. Posted: 8/20/13 (Snyder). Salary: \$12.50/hr. Effective: 11/22/13. SP4: Approved.

- 4) Landis, Pamela. 2.0 Hour Cafeteria/Playground Aide for the Rainbow Elementary School. Posted: 10/23/13 (Lambert). Salary: \$9.50/hr. Effective: 12/2/13. SP4: Approved.
- 5) Martin, Joseph, 2.0 Hour Cafeteria/Playground Aide for the East Fallowfield Elementary School. Posted: 9/13/13 (Williams). Salary: \$9.50/hr. Effective: 12/2/13. SP4: Staff.
- 6) Milligan, Chrisie, 2.0 Hour Cafeteria/Playground Aide for the Rainbow Elementary School. Posted: 3/3/13 (Kauffman). Salary: \$9.50/hr. Effective: 12/2/13. SP4: Approved.
- 7) Rohr, Dennis, 2.0 Hour Cafeteria/Playground Aide for the King's Highway Elementary School. Posted: 8/12/13 (Algarne). Salary: \$9.50/hr. Effective: 12/2/13. SP4: Approved.

d. FEDERATION

- 1) Ross, Rick, Jr., Substitute Custodian for the Coatesville Area School District. Salary: \$10.00/hr. Effective: 11/22/13. SP4: Staff.

e. EXTRA DUTY

- 1) Adam, Charles, 7th Grade Football Coach for the North Brandywine Middle School. Posted: 9/5/13 (Sweigart). Salary: \$2,424.00. Effective: 2013 – 2014 School Year. SP4: Approved.
- 2) Boggs, Tyrone, Assistant Boys' Basketball Coach for the Coatesville Area Senior High School Campus. Posted: 8/20/13 (Hills). Salary: \$3,816.00. Effective: 2013 – 2014 School Year. SP4: Staff.
- 3) Boggs, Marquis, Assistant Boys' Basketball Coach for the Coatesville Area Senior High School Campus. Posted: 8/26/13 (Allen/Luby). Salary: \$3,339.00. Effective: 2013 – 2014 School Year. SP4: Approved.
- 4) Brown, Kiara, Assistant Girls' Basketball Coach for the Coatesville Area Senior High School Campus. Posted: 7/8/13 (Kamara). Salary: \$3,339.00. Effective: 2013 – 2014 School Year. SP4: Approved.
- 5) Foster, Michael, 8th Grade Wrestling Coach for the North Brandywine Middle School. Posted: 5/20/13 (Foster). Salary: \$2,583.00. Effective: 2013 – 2014 School Year. SP4: Staff.
- 6) Herman, Neil, Assistant Baseball Coach for the Coatesville Area Senior High School Campus. Posted: 6/3/13 (Herman). Salary: \$2,816.00. Effective: 2013 – 2014 School Year. SP4: Staff.
- 7) Hills, Joseph, 8th Grade Boys' Basketball Coach for the North Brandywine Middle School. Posted: 10/9/13 (Brown). Salary: \$3,303.00. Effective: 2013 – 2014 School Year. SP4: Staff.

- 8) Hummel, Matthew, 8th Grade Girls' Basketball Coach for the South Brandywine Middle School. Posted: 10/14/13 (Boggs). Salary: \$2,569.00. Effective: 2013 – 2014 School Year. SP4: Approved.
- 9) Hunt, Leon, 7th Grade Boys' Basketball Coach for the Scott Middle School. Posted: 10/8/13 (Jacks). Salary: \$2,058.00. Effective: 2013 – 2014 School Year. SP4: Staff.
- 10) Luby, Stephan, 7th Grade Boys' Basketball Coach for the North Brandywine Middle School. Posted: 10/9/13 (Sweigart). Salary: \$2,352.00. Effective: 2013 – 2014 School Year. SP4: Staff.
- 11) Martin-Toney, Joseph, 9th Grade Boys' Basketball Coach for the Coatesville Area Senior High School Campus. Posted: 10/29/13 (Hostutler). Salary: \$3,816.00. Effective: 2013 – 2014 School Year. SP4: Staff.
- 12) Matuszewski, Amelia, 7th Grade Girls' Basketball Coach for the Scott Middle School. Posted: 9/27/13 (Wood). Salary: \$2,058.00. Effective: 2013 – 2014 School Year. SP4: Approved.
- 13) McCain, Eric, 8th Grade Boys' Basketball Coach for the Scott Middle School. Posted: 10/8/13 (McCain). Salary: \$2,936.00. Effective: 2013 – 2014 School Year. SP4: Staff.
- 14) Rawls, I. Lynn, 8th Grade Girls' Basketball Coach for the Scott Middle School. Posted: 10/29/13 (Burns). Salary: \$3,303.00. Effective: 2013 – 2014 School Year. SP4: Staff.
- 15) Summa, Amy, Assistant Girls' Basketball Coach for the Coatesville Area Senior High School Campus. Posted: 10/25/13 (Milbourne). Salary: \$3,816.00. Effective: 2013 – 2014 School Year. SP4: Staff.
- 16) Wood, Lisa, Assistant Girls' Basketball Coach for the Coatesville Area Senior High School Campus. Posted: 10/25/13 (Stukes). Salary: \$3,816.00. Effective: 2013 – 2014 School Year. SP4: Staff.

3. Creation of New Position(s)

RECOMMENDED MOTION: That the Board of School Directors approves the following new positions:

- 1) Priddy, Sheri Lynn, ESL Teacher for the Friendship and Reeceville Elementary Schools. Posted: 10/16/13 (new). Salary: \$47,000.00 (prorated). Temporary Professional Contract. Degree: BS – Elementary Education, Elizabethtown College. Certifications: Elementary Education, ESL, Millersville University. Years of Exp.: 3. Effective: 11/22/13. SP4: Approved.

Creation of New Position
Sheri Lynn Priddy

Approved

Vote: 8-0-0

Motion: Jim Fox

Second: Diane Brownfield

Vote: 8-0-0

4. Leave(s) of Absence

RECOMMENDED MOTION: That the Board of School Directors approves the following Leave(s) of Absence as indicated:

a. NON-CERTIFIED

- 1) Jackson, Karen, Administrative Assistant to the Director of Business Administration. Letter Dated: 10/2/13. Reason: FMLA. Effective: 9/27/13 – 10/21/13.

b. CATA

- 1) Baxter, Mileeta, 1st Grade Teacher for the Reeceville Elementary School. Letter Dated: 8/9/13. Reason: Childrearing Leave. Effective: 1/23/14 – 3/7/14.
- 2) DeHaut, Michael, 5th Grade Teacher for the Caln Elementary School. Letter Dated: 10/29/13. Reason: FMLA. Effective: 1/6/14 – 1/31/14.
- 3) Grannells, Matthew, Art Teacher for the South Brandywine Middle School. Letter Dated: 11/11/13. Reason: FMLA. Effective: 12/3/13 – 12/20/13.
- 4) Leyboldt, Eileen, 2nd Grade Teacher for the King's Highway Elementary School. Letter Dated: 11/4/13. Reason: FMLA. Effective: 11/5/13 – 12/20/13.
- 5) Murphy, Melissa, Kindergarten Teacher for the Rainbow Elementary School. Letter Dated: 10/25/13. Reason: FMLA. Effective: 10/30/13 – 11/25/13.
- 6) Rebhorn, Erin, 5th Grade Teacher for the Rainbow Elementary School. Letter Dated: 10/29/13. Reason: FMLA. Effective: 11/12/13 – 11/19/13.
- 7) Toth, Amy, 3rd Grade Teacher for the Rainbow Elementary School. Letter Dated: 10/16/13. Reason: FMLA/Childrearing. Effective: 1/6/14 – 6/6/14.
- 8) Trimboli, Kristen, English Teacher for the Coatesville Area Senior High School Campus – 9/10 Center. Letter Dated: 10/23/13. Reason: FMLA. Effective: 10/28/13 – 11/8/13.
- 9) Valentic-Vanderkwast, Lindsey, English Teacher for the Coatesville Area Senior High School. Letter Dated: 9/12/13. Reason: FMLA/Childrearing. Effective: 11/4/13 – 2/27/14.

c. CATSS

- 1) Broody, Elise, 6.5 Hour Special Education Classroom Aide for the Friendship Elementary School. Letter Dated: 9/20/13. Reason: Extended FMLA. Effective: 11/4/13 – 11/26/13.
- 2) Myers, Priscilla, Attendance Secretary for the Coatesville Area Senior High School Campus – 9/10 Center. Letter Dated: 11/5/13. Reason: Extended Medical Leave of Absence. Effective: 10/14/13 – 11/12/13.

- 3) Stafford, Margo, Technology Associate for the Rainbow Elementary School. Letter Dated: 10/17/13. Reason: Extended FMLA. Effective: 10/15/13 – 11/11/13.

d. FEDERATION

- 1) Copeland, Jeffrey, Custodian for the Friendship Elementary School. Letter Dated: 10/23/13. Reason: FMLA. Effective: 11/1/13 – 11/18/13.
- 2) Ibrahim, Alie, Custodian for the South Brandywine Middle School. Letter Dated: 11/1/13. Reason: Extended Medical Leave of Absence. Effective: 11/1/13 – 12/24/13.

5. **Change of Status**

RECOMMENDED MOTION: That the Board of School Directors approves the Change of Status as indicated:

a. FEDERATION

- 1) Panik, Michael, move from Custodian Level “A” for the South Brandywine Middle School to Labor Pool Level “D” for the Coatesville Area School District. Posted: 7/8/13 (New). Salary: \$18.48/hr. Effective: 11/25/13.
- 2) West, Ryan, move from Custodian Level “B” at \$19.48/hr. for Rainbow Elementary School to Custodian Level “A” at \$20.05/hr. for Rainbow Elementary School. Effective: Retroactive to 7/5/13.
- 3) West, Ryan, move from Custodian Level “A” for the Rainbow Elementary School to Labor Pool Level “D” for the Coatesville Area School District. Posted: 7/8/13 (New). Salary: \$18.48/hr. Effective: 11/25/13.

Change of Status Federation 1) Panik, Michael 2) West, Ryan 3) West, Ryan Approved Vote: 8-0-0
--

Motion: Neil Campbell

Second: Laurie Knecht

Vote: 8-0-0

6. **Correction**

RECOMMENDED MOTION: That the Board of School Directors approves the Correction as indicated:

a. CATA

- 1) Neubauer, Danielle, LTS Language Arts Teacher for the Scott Middle School. Posted: 10/1/13 (Davis). Salary: \$44,600.00 (prorated). Temporary Substitute Contract. Degree: BS - Elementary Education, Kutztown University. Certifications: Elementary Education and ESL, Drexel University. Years of Exp: 2. Effective: 10/23/13 – 6/6/14. SP4: Approved. CORRECTION: Salary \$46,000.00.

3. **EDUCATION COMMITTEE** (*Diane Brownfield, Chair*)

None

4. **OPERATIONS COMMITTEE** (*Laurie Knecht, Chair*)

None

5. **COMMUNITY & STUDENT RELATIONS COMMITTEE** (*Dr. Tonya Thames Taylor, Chair*)

A. **Student Discipline Hearings**

RECOMMENDED MOTION: That the Board of School Directors approves the following student disciplinary action(s) as recommended. (*Enclosure*)

<u>Student #</u>	<u>Action(s)</u>
13DH62	Referred to an alternative educational setting

PUBLIC COMMENT

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

Anyone interested in reviewing the public's comments may contact the Board Secretary to request access to the digital recording. Public comments were made by the following:

- | | |
|--------------------------|------------------------|
| 1) Linda Lavender Norris | 4) Greg Wynn |
| 2) Shelika Spain | 5) <i>Name unknown</i> |
| 3) Ron Suber | |

ADDITIONAL BOARD MEMBERS' REPORTS

INFORMATION ITEMS

ADJOURNMENT

This meeting was adjourned at 8:19 p.m. on a motion by Neil Campbell and seconded by Diane Brownfield.

Respectfully submitted,
Karen Jackson, Recording Secretary

Ronald G. Kabonick, School Board Secretary

If any Board Member or member of the public wishes to review the minutes verbatim, please contact the School Board Secretary and make arrangements to come to the District Office and listen to the meeting tapes.